

# LISA HILL TAX & ACCOUNTING

OFFICE PH: (520) 825-4080

FAX: (888) 761-9291

## RENTAL OWNERS DOCUMENT LIST

RENTAL ADDRESS OF EACH PROPERTY  
TYPE OF RENTAL

### INCOME:

RENTAL INCOME TOTAL

INCOME FROM 1099-MISC. (BRING EACH ONE)

RENTED TO FAMILY MEMBER? YES OR NO

IF YES, IS RENTAL AT FAIR MARKET VALUE? YES OR NO

### EXPENSES:

ADVERTISING TOTAL: \_\_\_\_\_

AUTO EXPENSES -

COST: \_\_\_\_\_

YEAR PUT INTO SERVICE FOR BUSINESS: \_\_\_\_\_

YEAR MAKE AND MODEL: \_\_\_\_\_

AUTO LOAN INTEREST: \_\_\_\_\_

MAINTENANCE, REPAIRS: \_\_\_\_\_

TOTAL MILEAGE: \_\_\_\_\_

BUSINESS MILEAGE: \_\_\_\_\_

DO YOU HAVE A WRITTEN RECORD OF MILEAGE? YES OR NO (IRS REQUIRED)

COMMISSIONS PAID: \_\_\_\_\_

CONTRACT LABOR (PLEASE PROVIDE 1099-MISC FOR CONTRACT WORKERS)

INSURANCE: \_\_\_\_\_

INTEREST ON BUSINESS PROPERTY OR BUSINESS LOAN: \_\_\_\_\_

LEGAL FEES: \_\_\_\_\_

PROFESSIONAL FEES: \_\_\_\_\_

OFFICE EXPENSES: \_\_\_\_\_

REPAIRS: \_\_\_\_\_ (NOT MAJOR IMPROVEMENTS — SEE NEXT PAGE)

SUPPLIES: \_\_\_\_\_

TAX & LICENSE - LIST EACH TYPE SEPARATELY

---

TRAVEL — HOTELS, AIRFARE, CAR RENTAL, PARKING, - LISTED SEPARATELY

---

BUSINESS MEALS: \_\_\_\_\_

UTILITIES: \_\_\_\_\_

MAJOR PURCHASES/IMPROVEMENTS – LISTED SEPARATELY

DESCRIPTION OF ITEMS \_\_\_\_\_  
COST OF EACH \_\_\_\_\_  
DATE OF PURCHASE FOR EACH \_\_\_\_\_

DESCRIPTION OF ITEMS \_\_\_\_\_  
COST OF EACH \_\_\_\_\_  
DATE OF PURCHASE FOR EACH \_\_\_\_\_

DESCRIPTION OF ITEMS \_\_\_\_\_  
COST OF EACH \_\_\_\_\_  
DATE OF PURCHASE FOR EACH \_\_\_\_\_

DESCRIPTION OF ITEMS \_\_\_\_\_  
COST OF EACH \_\_\_\_\_  
DATE OF PURCHASE FOR EACH \_\_\_\_\_

DESCRIPTION OF ITEMS \_\_\_\_\_  
COST OF EACH \_\_\_\_\_  
DATE OF PURCHASE FOR EACH \_\_\_\_\_

DESCRIPTION OF ITEMS \_\_\_\_\_  
COST OF EACH \_\_\_\_\_  
DATE OF PURCHASE FOR EACH \_\_\_\_\_

OTHER EXPENSES NOT LISTED ABOVE

---

---

---

---

---

---

---

---

---

---

---

OTHER NOTES